APPENDIX 3

OSCR

Office of the Scottish **Charity Regulator**

Independent examiner's report on the accounts V2

Report to the trustees/members of	World Day of Prayer Scottish Committee
Registered charity number	**SC020446**

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	01	2017	**to**	31	12	2017

Set out on pages 01-12 (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Louise A Kelman **Date:** 13/3/20

Name: Louisa A Kelman

Relevant professional qualification(s) or body (if any):

Address: 92 New Street
Rothes
AB38 7BJ

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

APPENDIX 1

OSCR

Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	01	2019	To	31	12	2019

Reference and administration details

Charity name	World Day of Prayer Scottish Committee	
Other names charity is known by		
Registered charity number	**SC020446**	
Charity's principal address	Delnapot	
	Blacksboat	
	Ballindalloch	
	Banffshire	**Postcode AB37 9BQ**

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Broster	Convenor		World Day of Prayer Scottish Committee
2	Janet Whyte	Vice Convenor		
3	Suzanne Foster	Treasurer		
4	Marjorie Paton	Secretary		
5	Barbara Leppard	Distribution Secretary/Web Editor		
6	Alison Chalmers	Minute Secretary		
7	Ann Bowie	CD Distributor		
8	Mary Kidd	Committee Member		
9	Mary Welsh	"	June 19	
10	Christian Williams	"		
11	Irene Patton	"	Jan 19 – February 19	
12	Rev Ann Wren	"		
13	Margaret Roy	"		
14	Isa Wilson	"	Jan 19 – Sept 19	
15	Jo Love	"		
16	Mary Pickstone	"		
17	Liz McKellar	"	Jan 19 – May 19	
18	Anne Griffith	Ass Fellowship Least Coin	Jan 19 – June 19	
19	Kate Curtis	Fellowship of Least Coin	Jan 19 – Oct 19	
20	Elizabeth Blair	Co-opt		

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
21	Joyce Walker	Committee Member		
22	Major Irene Houston	"		
23	Val Brown	"	Jan 19 – Dec 19	
24	Rev. Elizabeth Mackay	"		
25	Kathryn Howe	Co-opt	June 19	
26	Nina Cryne	Committee Member	Nov 19	
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	The activities of the World Day of Prayer in Scotland are directed by the Scottish Committee as governed by its Constitution.
Trustee recruitment and appointment	The recommended size of the Committee is 25 members elected by different Christian denominations, representatives of various organisations or interdenominational societies and co-opted member. Committee members usually serve three to five years up to a maximum of 15 years.

Objectives and activities

Charitable purposes

Observing the World Day of Prayer each year, the committee aims to encourage the people of Scotland to participate in the World Day of Prayer and to assist financially in the issue of Scripture and various forms of Christian literature designed to advance the Christian faith and way of life throughout the world.

Summary of the main activities in relation to these objects

On Friday 1st March 2019, The World Day of Prayer was celebrated by people gathered together throughout Scotland in Churches, Eventide Homes, Hospices, Schools and other venues. Individuals also participated in their own homes using printed or pre-recorded material. The theme was 'Come – Everything is Ready, prepared by Christian women of Slovenia.

Through World Day of Prayer, people are encouraged

- To become aware of the whole world and no longer live in isolation
- To be enriched by the faith experience of Christians of other countries and cultures.
- To take up the burdens of other people and pray with and for them
- To become aware of their talents and use them in the service of society

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

During the year under review a grant of £10,000 was given to the Scottish Bible Society, £10,000 to Feed the Minds and £6,000 to the Slovenian Charities, £4,000 to the International Committee, £1,000 to the European Committee. In recent years' donations, have been made to help those affected by HIV, AIDS or human trafficking. Grants are agreed and made by the committee on an annual basis.

A small group from the Scottish Committee formed to visit 3 Universities to gain prices for holding the International Conference in 2022. A costing analysis was made and the International Committee agreed that the Edinburgh University would hold the Conference, hosted by the delegates and helpers from around Scotland.

Two delegates attended the European Conference in May which was held in the Netherlands, the theme of the conference was 'A story to tell, a call to act'.

Financial review

Brief statement of the charity's policy on reserves

It is the policy of the Committee to maintain unrestricted funds, which are the free reserves of the Committee at a level which is equivalent to between one and two times the costs of support, management and administration. The Committee consider that this level is appropriate to ensure the ongoing work of World Day of Prayer.

Until the Conference in 2022 we are holding monies for in a restricted account for payment at that time.

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

Other optional information

The World Day of Prayer Scottish Committee is part of the worldwide movement, which operates through National Committees in participating countries, regional gatherings and the International Committee whose Executive fulfils its responsibilities between quadrennial meetings. The Scottish Committee continues its tradition of active support of the wider movement and representatives at international gatherings. There is also good liaison with World Day of Prayer National committee of England, Wales and Northern Ireland and World Day of Prayer Committee of Ireland.

The Committee is greatly indebted to the many volunteers up and down the country who help to organise and take part in services. Their contribution cannot be measured.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mrs Margaret Broster	Mrs Suzanne Foster
Position (e.g. Chair)	Convenor	Treasurer
Date	12/3/20	