

Receipts and payments accounts							
For the period from	Period started			to	Period ended		
	Day	Month	Year		Day	Month	Year
	01	January	2021		31	December	2021

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	26,323	202			26525	76,344
Calendars	388				388	687
Badges, Pendants, Bookmarks etc	180				180	211
Cd's	324				324	610
General Income	77				77	41
Gift Aid Recovered	591				591	642
Bank Interest	17	-			17	39
Old Bank acc to New acc	33,353					
From Skipton Bank acc	42,000				42000	-
					0	
<b>A1 Sub total</b>	<b>103,253</b>	<b>202</b>	<b>-</b>	<b>-</b>	<b>103455</b>	<b>78,575</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					0	
Proceeds from sale of investments					0	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>
<b>Total receipts</b>	<b>103,253</b>	<b>202</b>	<b>-</b>	<b>-</b>	<b>103455</b>	<b>78,575</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					0	-
Gross trading payments					0	-
Investment management costs					0	-
Payments relating directly to charitable activities	74,316	42,000			116316	61,206
Grants and donations					0	-
Governance costs:					0	-
Audit / independent examination	100				100	100
Preparation of annual accounts					0	-
Legal costs					0	-
Other					0	-
					0	-
<b>A3 Sub total</b>	<b>74,416</b>	<b>42,000</b>	<b>-</b>	<b>-</b>	<b>116,416</b>	<b>61,306</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					0	-
Purchase of investments					0	-
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>
<b>Total payments</b>	<b>74,416</b>	<b>42,000</b>	<b>-</b>	<b>-</b>	<b>116,416</b>	<b>61,306</b>
<b>Net receipts / (payments)</b>	<b>28,837</b>	<b>(41,798)</b>	<b>-</b>	<b>-</b>	<b>-12961</b>	<b>17,270</b>
<b>A5 Transfers to / (from) funds</b>					0	
<b>Surplus / (deficit) for year</b>	<b>28,837</b>	<b>(41,798)</b>	<b>-</b>	<b>-</b>	<b>-12961</b>	<b>17,270</b>

**Section B Statement of balances**

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	38,718	44,126			82,844	52,614
	Surplus / (deficit) shown on receipts and payments account	28,837	(41,798)			-12,960.57	17,270
						-	
						-	
	Cash and bank balances at end of year	67,555	2,328	-	-	69,883	69,883

(Agree balances with receipts and payments account(s))

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Janet Whyte</i>	JANET WHYTE	29/3/22
<i>Suzanne Foster</i>	SUZANNE FOSTER	29/3/22

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

All unrestricted funds are used to promote World Day of Prayer, the materials from the writing country are sent to the Scottish Committee in November, the Committee then edit the material for use all over Scotland. Over January, March, April and June descisions are made for hymns, childrens service and any final editing before being printed in the formal format which is sent to distributors all over Scotland. Donations agreed for the writing country for the year and other charities at the June Committee meeting after travelling costs, printing and postage costs are met from the funds. The restricted fundes are used as noted on additional analysis 3.

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
<b>Total</b>			-

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

**C3b Trustee remuneration - details**

Authority under which paid	£
Scottish Committee for the World Day of Prayer Honoraria for Secretary, Treasurer, Materials Editor and Distribution Secretary/Web Editor. Due to Covid an additional payment was made to Co-ordinator for planning 2022 Conference	650

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

**C4b Trustee expenses - details**

	Number of trustees	£
Travel Expenses	7	334

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

**Additional analysis (1)**

**Analysis of receipts and payments**

**1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations & Offerings	26,323	202			26525	76,344
<b>Total</b>	<b>26,323</b>	<b>202</b>	<b>-</b>	<b>-</b>	<b>26525</b>	<b>76,344</b>
	-	-	-	-	0	reference

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>
	reference	-			reference	reference

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>
	reference error	-	-	-	reference error	-

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Travel Expenses	333.60				334	695
Printing	11,174.36				11174	11,783
Postage	5,459.25				5459	4,818
Stationary	659.66				560	663
Telephone	121.30				121	112
Retreat Expenses	297.00				297	1,000
Honararia	650.00				650	750
Insurance	0.00				0	784
General Expenses	478.76	2,000			2479	676
Ice	35.00				35	35
Internet & Computer	199.39				199	972
CD's	55.75				56	560
Bookmarks & Notelets,Calendars	977.40				977	1,178
Donation - Scottish Bible Society	5,500.00				5500	7,500
Donation - Feed the Minds	5,500.00				5500	7,500
Donation - European Committee	1,000.00				1000	1,000
Donation - International Committee	1,500.00				1500	2,000
From old to new account	33,353.42	40,000			73353	115
Donation - Vanauta	7,000.00				7000	-
Donation - Zimbabwe Charities	0.00				0	6,000
To General acc from Restricted	-				0	6,000
Donation to FLC Treasurer	-				0	1,424
Internation Bid	121.01				121	11,741
<b>Total</b>	<b>74,316</b>	<b>42,000</b>	<b>-</b>	<b>-</b>	<b>116316</b>	<b>67,206</b>
	-	-	-	-	0	reference error

**Additional analysis (2)**

**5 Breakdown of unrestricted funds**

	General Fund				Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations & Offerings	26,323				26323	59,351
Calendars	388				388	687
Bookmarks, Notelets & Posters	180				180	211
CD's	324				324	610
Bags & Together in Prayer	77				77	41
Gift Aid Tax Recovered	591				591	642
From Restricted Funds	42,000				42000	-
Bank Interest	17				17	39
From Old Bank Acc to New	33,353				33353	
<b>Sub total</b>	<b>103,263.12</b>	-	-	-	<b>103263</b>	<b>61,582</b>
0						
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					0	
Proceeds from sale of investments					0	
<b>Sub total</b>	-	-	-	-	0	-
<b>Total receipts</b>	<b>103,253</b>	-	-	-	<b>103253</b>	<b>61,582</b>
0						
<b>Payments</b>						
Expenses for fundraising activities					0	
Gross trading payments					0	
Investment management costs					0	
Payments relating directly to charitable activities	74,316				74316	59,782
Grants and donations					0	
Governance costs:					0	
Audit / independent examination	100				100	100
Preparation of annual accounts					0	
Legal costs					0	
					0	
					0	
<b>Sub total</b>	<b>74,416</b>	-	-	-	<b>74416</b>	<b>59,882</b>
0						
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					0	
Purchase of investments					0	
<b>Sub total</b>	-	-	-	-	0	-
0						
<b>Total payments</b>	<b>74,416</b>	-	-	-	<b>74416</b>	<b>59,882</b>
0						
<b>Net receipts / (payments)</b>	<b>28,837</b>	-	-	-	<b>28837</b>	<b>1,699</b>
0						
<b>Transfers to / (from) funds</b>						
					0	
<b>Surplus / (deficit) for year</b>	<b>28,837</b>	-	-	-	<b>28837</b>	<b>1,699</b>
0						

Nature and purpose of funds

All funds are unrestricted

## Additional analysis (3)

## 6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations	202				202	16,810
Interest					-	185
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>202</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>202</b>	<b>16,995</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>202</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>202</b>	<b>16,995</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	42,000				42,000	1,424
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>42,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>42,000</b>	<b>1,424</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>42,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>42,000</b>	<b>1,424</b>
<b>Net receipts / (payments)</b>	<b>(41,798)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(41,798)</b>	<b>15,571</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(41,798)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(41,798)</b>	<b>15,571</b>

## Nature and purpose of funds

Restricted fund were transferred into the General Account after being given permission by the donors. This was done as a result of the face to face meeting being cancelled due to the Covid restrictions as the meeting was an International one with delegates coming from around the world. The meeting is now taking place on a virtual platform and only part of the monies given will be used and the remaining is for general purpose use of the Committee